

# **Guide to Entrance for Doctor Course Students**

## **Chiba University Graduate School of Medical and Pharmaceutical Sciences 2018**

**The 1<sup>st</sup> Student Application Guidelines for Entry into the Doctor Course  
(4-Year Program) (Entry in April 2018)**

**The 1<sup>st</sup> Student Application Guidelines for Entry into the Doctor Course  
(3-Year Program) (Entry in April 2018)**

**Guide to Entrance to the Graduate School of Medical and Pharmaceutical  
Sciences**

**(June, 2017)**

# The 1<sup>st</sup> Student Application Guidelines for Entry into the Doctor Course (4-Year Program) (Entry in April 2018)

## 1. Admission quotas

Field of study	Admission quotas			
Frontier Medicine & Pharmacy	<b>Entry in April 2018</b>		Entry in October 2018	Total
	<b>1<sup>st</sup> Application</b>	2 <sup>nd</sup> Application		
	<b>54</b>	54	A few	108
Advanced Preventive Medicine	<b>10</b>	A few	A few	10

The Doctor's Course (4-Year Program) has two divisions: the Division of Frontier Medicine and Pharmacy consists of fields within the disciplines of Medical and Pharmaceutical Sciences and the Division of Advanced Preventive Medicine consists of fields within the discipline of Medicine. Application procedures and the content of examinations, etc. will differ depending on whether the main instruction is provided by tutorial professors in the field of Medicine or Pharmaceutical Sciences. Please therefore take care since the fields of application are classified separately into

“Medicine (<http://www.m.chiba-u.ac.jp/e/index.html>)” and

“Pharmaceutical Sciences (<http://www.p.chiba-u.jp/e/index.html> as well as <http://www.p.chiba-u.jp/e/research/index.html>).”

## 2. Eligibility for application

A person eligible to apply must satisfy one of the following criteria:

- (1) A person who has graduated from or who is scheduled to graduate by March 2018 from a course of study in medicine, dentistry, veterinary science (6-year course), or pharmaceutical sciences (6-year course) at a university (refers to a university as provided for in Article 83 of the School Education Law; the same shall apply hereinafter).
- (2) A person who has completed or who is scheduled to complete by March 2018 an 18-year course of school education in a foreign country.
- (3) A person who has completed or who is scheduled to complete by March 2018 an 18-year course of school education in a foreign country through study in Japan of subjects by means of correspondence education provided by a school in the foreign country in question.
- (4) A person who has completed or who is scheduled to complete by March 2018 in Japan a course of study at an educational institution that has a status under the school educational system of a foreign country and holds university degree courses of the foreign country in question (only where a person who has completed such a course has completed an 18-year course of school education of the foreign country in question) and that has been separately designated by the Minister of Education, Culture, Sports, Science and Technology.

- (5) Those who have completed an academic program of either a foreign university or a foreign educational institution (limited to which its comprehensive progress of education and research have been evaluated by an external personnel certified by its government or its related agency, or an institution designated as equivalent by the Minister of MEXT) whose term of study is at least 5 years or more (including completion of the said program in our country earning credits from its institution's correspondence course or from an educational facility established in Japan under the school education system of the said foreign country designated in the preceding issue), and have earned or expect to earn by March 2018, a bachelor's degree or an equivalent degree.
- (6) A person designated by the Minister of Education, Culture, Sports, Science and Technology (Notification No. 39 of the Ministry of Education, 1955):
- (a) A person who has completed a master's course (including a person who is scheduled to complete the course by March 2017) and a person who is able to receive a master's degree or a professional degree.
  - (b) A person who has graduated from the National Defense Medical College in accordance with the Defense Agency Establishment Law (Law No. 164 of 1954) (including a person who is scheduled to graduate in or before March 2017).
  - (c) A person who has studied medicine or dentistry in a university department of medicine or dentistry in accordance with the former Universities Ordinance (Imperial Ordinance No. 388 of 1918) and has graduated from such a department.
  - (d) A person who has studied for two years or more in a doctoral course that does not make a classification into a two-year first part and a three-year second part, has acquired 30 or more credits and has received the necessary research guidance (including a person corresponding to Article 6, item 1 of the Rules for Academic Degrees (Ordinance No. 9 of the Ministry of Education of 1953) before revision based on the Ministerial Ordinance (Ordinance No. 29 of the Ministry of Education of 1974) partially revising the Rules for Academic Degrees) and who is deemed by the Graduate School to possess academic ability of the same or a superior level to a person who has graduated from the undergraduate faculty in medicine or chemistry (restricted to persons who have studied medicine or dentistry).
  - (e) A person who has graduated from a university (excluding courses involving the study of medicine, dentistry or veterinary science) or has completed a 16-year course of school education in a foreign country, after which he or she has carried out research for two years or more at a university or research institution, etc., and who, as a result of the said research, is deemed by the Graduate School to possess academic ability of the same or a superior level to a person who has graduated from the undergraduate faculty in medicine, chemistry or veterinary medicine.
- (7) A person corresponding to any of the following items who is deemed by the Graduate School to have obtained the prescribed credits with outstanding results:
- (a) A person who has studied at a university (restricted to courses of study in medicine, dentistry, veterinary science, or pharmaceutical sciences) for four years or more.
  - (b) A person who has completed a 16-year course of school education in a foreign country (restricted to a course including the study of medicine, dentistry, veterinary science, or pharmaceutical sciences).
  - (c) A person who has completed a 16-year course (restricted to a course including the study of medicine, dentistry, veterinary science, or pharmaceutical sciences) of school education involving the study in Japan of subjects by means of correspondence education provided by a school in the foreign country in question.
  - (d) A person who has completed a course of study at an educational institution in Japan that

has a status under the school educational system of a foreign country and holds university degree courses of the foreign country in question (restricted to the case where a person is deemed to have completed a 16-year course of school education for the foreign country in question and where the course includes the study of medicine, dentistry, veterinary science, or pharmaceutical sciences) and that has been separately designated by the Minister of Education, Culture, Sports, Science and Technology.

- (8) A person who, as a consequence of an individual university entrance qualifications screening process, is deemed by the College to possess academic ability of the same or a superior level to a person who has graduated from a six-year university course in medicine, dentistry, veterinary science, or pharmaceutical sciences and who is at least 24 years of age or will be 24 years of age by March 2018.

**Notes:**

**(1) Outline of eligibility for application**

The above conditions for eligibility for application can be classified into three categories as described hereunder in (a) to (c).

- (a) Persons who have graduated or are scheduled to graduate by March 2018 from a university having pursued a six-year course of study.
- (b) Persons who have completed or are scheduled to complete a master’s course by March 2018.
- (c) Persons who have received education or possess an academic record of the same or a superior level to those described above in (a) and (b).

Please inquire beforehand of the Graduate School (Academic Affairs Group, School of Medicine (Graduate School Office) or Academic Affairs Office of the Faculty of Pharmaceutical Sciences) if conformation of eligibility to apply is required.

**(2) Matters to be observed by applicants in the field of medicine**

- (a) Please inquire beforehand of the Graduate School (Academic Affairs Group, School of Medicine (Graduate School Office)) as regards eligibility for application by persons who have graduated from a university, have completed or are scheduled to complete a master’s degree by March 2017 in a subject other than medicine.
- (b) Persons applying for a course in clinical studies may be required to have passed a national examination as a physician. Please inquire of a professor for guidance.

**3. Screening and approval of eligibility for application**

A person wishing to apply on the basis of (6)-(d), (6)-(e), (7) and (8) of “2. Eligibility for application” will be subject to screening and approval of eligibility for application as follows.

**(1) Documentation to be submitted**

	Documentation to be submitted	Remarks
1	Application for approval of eligibility to apply for an entrance examination	Form prescribed by the Graduate School
2	Employment certificate	Documentation providing evidence of research record issued by a university, research institute, etc.

3	Research results	Form prescribed by the Graduate School
4	Graduation (completion) certificate	A certificate issued by the university attended (faculty, research department)
5	Results certificate	A certificate issued by the university attended (faculty, research department)

Please inquire beforehand of the Graduate School (Administration group for education and student affairs (Graduate School Office), School of Medicine or Academic Affairs Office of the Faculty of Pharmaceutical Sciences) if conformation of eligibility to apply is required.

**(2) Period for submission**

Arrival between Tuesday, July 4, 2017 and Thursday, July 6, 2017. If brought by hand, documentation will be accepted between 9:00 a.m. and 5:00 p.m.

If mailing, the documentation should be sent by registered mail and the envelope should be marked in red with the words “Contains documentation for screening of eligibility for application for entry to the Doctor Course (4-Year Program) at the Graduate School of Medical and Pharmaceutical Sciences” and must arrive no later than Thursday, July 6, 2017. Documentation will not be accepted unless it arrives within the period and hours prescribed for submission.

**(3) Place for submission**

Place for submission of applications.

**(4) Notification of results**

The results of screening and approval will be notified directly to the applicant no later than Friday, July 21, 2017.

**4. Application procedures**

**(1) Period of acceptance of applications**

Arrival between Tuesday, July 25, 2017 and Thursday, July 27, 2017.

Documentation will be accepted between 9:00 a.m. and 5:00 p.m.

If mailing, the documentation should be sent by registered mail and the envelope should be marked in red with the words “Contains application for entry to the Doctor Course (4-Year Program) at the Graduate School of Medical and Pharmaceutical Sciences” and must arrive no later than Thursday, July 27, 2017.

Documentation will not be accepted until it arrives within the period and hours prescribed for submission.

Note: When submitting an application, please be sure to do so after consulting the professor providing instruction in the field in which you are interested.

**(2) Address for submission of applications:**

(a) Prospective entrants in the field of Medicine: Administration group for education and

student affairs (Graduate School Office), School of Medicine, Chiba University, 1-8-1, Inohana, Chuo-ku, Chiba-shi, Chiba, 260-8670

(b) Prospective entrants in the field of Pharmaceutical Sciences: Academic Affairs Office, Faculty of Pharmaceutical Sciences, Chiba University, 1-8-1, Inohana, Chuo-ku, Chiba-shi, Chiba, 260-8675

## 5. Application documents

Prospective entrants should submit the following documentation:

	Application documents, etc.	Comments
1	Application form, examination form, photograph form	Forms prescribed by the Graduate School
2	Examination fee: ¥30,000 (to be transferred in the manner here specified)  <u>Applicants, who passed the final screening for Japanese Government(MONBUKA GAKUSHO/MEXT) Scholarship by the time of application, need not pay the Examination Fee.</u>	<p>●Applicants residing in Japan</p> <p>(1) Before applying, fill in the prescribed wire-transfer form (Furikomi Irai-sho), then make the wire-transfer at a nearby bank in Japan, etc. (but not at Yucho Bank). Wire-transfer charges shall be borne by the applicant. Moreover, an ATM (automatic teller machine) may not be used for paying the Examination Fee. The Examination Fee should be paid ahead of the application deadline.</p> <p>(2) Following the wire-transfer, you will receive a wire-transfer certificate, marked “For Affixing (For Submittal to University)” that is to be affixed to the back of Application Form. A certificate that does not have the stamp of the financial institution that handled the transaction will be invalid. Therefore, when you get the certificate, make sure that it has the stamp.</p> <p>(3) If you are going to submit the application documents in person, please wire-transfer the Examination Fee in advance.</p> <p>(4) Payment by charge (credit card) will not be accepted.</p> <p>●Applicants residing abroad</p> <p>The prescribed wire-transfer form (Furikomi Irai-sho) should be accepted only in Japan. If you have no acquaintances in Japan, payment of the Examination Fee should be made by charge (credit card) BEFORE applying as follows:</p> <p>(1) Please visit our website of Japanese version and follow the procedure for the payment. &lt;<a href="http://www.chiba-u.ac.jp/exam/kaigai_kenteiryuu.html">http://www.chiba-u.ac.jp/exam/kaigai_kenteiryuu.html</a>&gt;</p> <p>(2) You will get the Email of Confirmation for payment by charge (credit card) from Chiba University after making payment. You must print out the Email of Confirmation and SEND IT TOGETHER with the Application Form. Academic Affairs Desk (Gakumu) at Faculty of Pharmaceutical Sciences.</p> <p>Note 1 . Check the applicable item for charge (credit card) on the back of Application Form.</p> <p>2 . Payment period is June 19 (Mon.) , 2017 – 5:00 PM</p>

		<p>July 27 (Thu.) , 2017. Japan time when is also the deadline for the application procedures. You must make a payment by charge (credit card) before applying.</p> <p>3. About the kind of credit cards available, you can check and view it on the website when you follow the payment procedure.</p> <p>Payment from abroad must be made by charge (credit card) only. "Bank transfer" will not be accepted. If you cannot make a payment by charge (credit card) , please contact Academic Affairs Desk (Gakumu) at Faculty of Pharmaceutical Science. This fee is NOT refundable.</p>
3	Graduation or completion (scheduled) certificate	A certificate issued by the President of the university (department or research institute) from which the applicant has graduated. (Not needed in the case of applicants who are graduates of the School of Medicine of Chiba University, applicants who have completed the Master Course at the Graduate School of Medical and Pharmaceutical Sciences, and applicants who have completed the first part of the Doctor Course in the Graduate School of Pharmaceutical Sciences.)
4	Results certificate	A certificate issued by the President of the university (department or research institute) from which the applicant has graduated. (Not needed in the case of applicants who are graduates of the School of Medicine of Chiba University, applicants who have completed the Master Course at the Graduate School of Medical and Pharmaceutical Sciences, and applicants who have completed the first part of the Doctor Course in the Graduate School of Pharmaceutical Sciences.) Applicants who have conferred a degree equivalent to a master's degree in a foreign country should attach a copy of their degree certificate.
5	Master's degree dissertation (only in the case of applicants in the field of Pharmaceutical Sciences)	Persons who have completed or are scheduled to complete a master's course by March 2018 ((1) Outline of Eligibility for Application, Note (2)) should submit one copy of their dissertation. Applicants making submissions in accordance with other classifications should check with the Academic Affairs Office in the Faculty of Pharmaceutical Sciences with regard to the type of documentation they should submit other than a master's degree dissertation.
6	Abstract of the master's degree dissertation (or alternative)	Applicants should submit an abstract of their dissertation on A4 paper together with a maximum of ten tables and figures in triplicate.
7	Research results (only applicants not possessing a medical license)	Form prescribed by the Graduate School of this university.
8	Photographs (2 copies)	Two copies of a photograph taken within three months before submission of the application (from the waist up, directly facing the camera, bare-headed). The photograph should be 4 cm high and 3 cm wide and be attached to the examination form and the

		photograph form.
9	Envelope for dispatch of examination form	A long envelope measuring 23.5 cm by 12 cm with clear indication of the sender's name, address and postcode and with an 82-yen stamp attached should be enclosed together with the application. This is not necessary in the case of applicants wishing to study in the field of medicine who submit the documentation by hand.
10	Curriculum vitae (for foreigners) (foreign applicants only)	Form prescribed by the Graduate School of this university.
11	A certificate of residence (foreign applicants who did alien registration only)	A certificate issued by the head of the local municipality indicating term of residence and residential qualification.
12	Photo copy of Passport (foreign applicants only)	Applicants should submit a copy recording a full name and so on.
13	Covenant (only applicants not possessing a medical license)	Applicants to a course involving clinical studies not possessing a medical license should submit a covenant (using the form prescribed by the Graduate School of this university).
14	Address sticker	Fill in all sticker with their zip code, address and full name.

## 6. Method of selection

Selection of applicants will be based on a total evaluation of their academic abilities and their results certificates, etc.

### (1) Examination subjects:

1. Specialist subject for which the application is being made (written examination).
2. Foreign languages (one subject from among English (General English), specialized English (Medical English), specialized English (Pharmaceutical English)).

Use of dictionaries (language dictionaries only) will be permitted in the foreign language examination. However, use of electronic dictionaries, medical dictionaries and other specialized dictionaries is not allowed.

3. Interview.

### (2) Examination schedule

Date	Time	Subject
Tuesday, August 22, 2017	10:30 – 11:30 a.m.	Specialist subject (written examination)
	1:30 – 2:30 p.m.	Foreign languages
	3:00 p.m. –	Interviews

## 7. Place of examination

(1) Applicants to the field of Medicine: School of Medicine, Chiba University

(2) Applicants to the field of Pharmaceutical Sciences: Faculty of Pharmaceutical Sciences, Chiba University



## **8. Precautions**

- (1) Details of the entrance examination will be displayed on the notice board in the School of Medicine in the case of the field of Medicine and on the notice board in the Faculty of Pharmaceutical Sciences in the case of the field of Pharmacological Sciences at 10:00 a.m. on Monday, August 21, 2017.
- (2) Applications may not be accepted unless all the documentation required for application is in place.
- (3) Changes may not be made in documentation following application procedures and examination fees will not be returned.
- (4) Applicants should if possible avoid coming to the university by car.
- (5) An applicant who makes a false declaration on the application documentation, etc. may have his authorization to join the university cancelled even after he or she has begun his studies.
- (6) Results will not be communicated by means of telegram, telephone, etc.
- (7) Personal information obtained in the process of screening of applicants will be used for the screening of applicants as well as for work related to surveys and research in connection with control and management work, study guidance work, and methods for the selection of applicants, etc.

## **9. Announcement of successful applicants**

The successful applicants will be announced at 1:00 p.m. on Monday, September 11, 2017. Results in the field of Medicine will be posted on the notice board of the School of Medicine and results in the field of Pharmaceutical Sciences will be posted on the notice board of the Faculty of Pharmaceutical Sciences. Successful applicants will be issued with a pass notification.

## 10. Admission procedures

- (1) Date of admission procedures: From Wednesday, March 14 until Thursday, March 15, 2018.
- (2) Place for execution of admission procedures:
- Successful applicants in the field of Medicine: School of Medicine, Chiba University
  - Successful applicants in the field of Pharmaceutical Sciences: Faculty of Pharmaceutical Sciences, Chiba University
- (3) Payments required upon admission:

Admission fee	Student Health Mutual Aid Society costs: Membership charge	Student Education and Research Accident and Damage Insurance premium: Membership charge	Total
¥282,000	¥8,000 (valid for four years)	¥5,300 (valid for four years, Medicine)	¥295,300
		¥4,660 (valid for four years, Pharmaceutical Sciences)	¥294,660

- (a) Admission fee: ¥282,000  
Admission fee should be paid at admissions procedures.
- (b) Tuition fee (first semester): ¥260,400 (Total: ¥520,800 / year)  
Tuition fee may be paid in May for the first semester, and in October for the second semester through bank transfer. The procedure of bank transfer will be announced at applications procedures in March, 2018.

Note: The tuition for the first semester of the second grade should be paid in April 2019.

(If the tuition fees, etc. are revised, the new fees will be applied from the time of revision.)  
Students may if they so wish pay tuition fees for the first semester and the second semester together.

Note: There is a system that allows for exemption from payment of the admission fee and tuition fees. For details, please contact the organization for student support. Tel: +81-43-290-2178

- (c) Student Health Mutual Aid Society costs: Membership charge, to be paid at a post office. (The purpose of this system is to contribute to maintenance of health by means of relief based on mutual aid when a student experiences illness or injury.)

Note: Please consult the organization for student recruitment for further details. (The Student Health Mutual Aid Society can be contacted on +81-43-290-2220.)

(d) Student Education and Research Accident and Damage Insurance premium: Membership charge to be paid at a post office. (Insurance will be provided for injuries incurred as a consequence of unforeseen accidents, etc. occurring during formal tuition, extracurricular activities, school ceremonies or while traveling to or from university.)

Note: Please consult the organization for student recruitment for further details.  
(The Student Health Mutual Aid Society can be contacted on +81-43-290-2162.)

Notes:

1. Applicants who are due to complete a master's course at Chiba University in March 2018 are not required to pay the admission fee.
2. Successful foreign applicants on scholarships provided by the Japanese government (Ministry of Education, Culture, Sports, Science and Technology) are not required to pay the admission and tuition fees.

(e) Scholarship system:

A system of scholarships for graduate students is offered by the Japan Student Services Organization (formerly the Japan Scholarship Foundation). The screening process is based on recommendation to the Japan Student Services Organization (formerly the Japan Scholarship Foundation), following screening of an applicant's academic results, capacity to undertake research, financial situation at home, etc.

(f) Details of the other admission procedures, including documents to be submitted, will be forwarded directly to successful applicants separately.

## 11. Inquiries concerning examinations

Prospective entrants in the field of Medicine: Academic Affairs Group, School of Medicine, Chiba University (Graduate School Office), 1-8-1, Inohana, Chuo-ku, Chiba-shi, Chiba, 260-8670

Tel: +81-43-226-2009

Prospective entrants in the field of Pharmaceutical Sciences: Academic Affairs Office, Faculty of Pharmaceutical Sciences, Chiba University, 1-8-1, Inohana, Chuo-ku, Chiba-shi, Chiba, 260-8675

Tel: +81-43-226-2862

Inquiries by telephone should be made between 9:00 a.m. and 5:00 p.m. except on weekends and holidays.

Please enclose a stamped-addressed envelope in the case of inquiries by mail.

## The 1<sup>st</sup> Student Application Guidelines for Entry into the Doctor Course (3-Year Program) (Entry in April 2018)

### 1. Admission quotas

Field of study	Admission quotas			
Frontier Pharmaceutical Sciences	Entry in April 2018		Entry in October 2018	Total
	<b>1<sup>st</sup> Application</b>	2 <sup>nd</sup> Application		
	<b>8</b>	7	A few	15

### 2. Eligibility for application

A person eligible to apply must satisfy one of the following criteria:

- (1) Persons who possess a master's degree or a professional degree or who are scheduled to receive such a degree by March 2018.
- (2) Persons who have been conferred a degree corresponding to a Japanese master's degree or professional degree in a foreign country or who are scheduled to receive such a degree by March 2018.
- (3) Persons who have been conferred a degree corresponding to a master's degree or a professional degree or who are scheduled to receive such a degree by March 2018. Following study in Japan of subjects by means of correspondence education provided by an educational institution in a foreign country.
- (4) Persons who have been conferred or who are scheduled to be conferred by March 2018 a degree corresponding to a Japanese master's degree or professional degree at an educational institution in a foreign country that operates postgraduate courses and have a status under of the school educational system of the foreign country in question and have been separately designated by the Minister of Education, Culture, Sports, Science and Technology.
- (5) The applicant has been granted, or expects to be granted by March 2018, a degree corresponding to a master's degree, through course completion at the United Nations University as prescribed in Article 1-(2) of the Act on special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No. 72 of 1976), which was established under the December 11, 1972 resolution of the General Assembly of the United Nations.
- (6) The applicant has completed a course study at a school outside of Japan, in an educational institution as designated above in (4) of the required qualifications, or in the United Nations University, has passed the examination and screening equivalent to those prescribed in Article 16-2 of the Standards for Establishment of Graduate Schools, and has been recognized as having academic abilities at least equivalent to that of a Master's degree holder, or is expected to be recognized by March 2018 and has been recognized by this school as having academic

abilities at least equivalent to that of a Master’s degree holder.

(7) Persons as described in any of the following items who have been engaged in research for at least two years at a university or research institute and are deemed by the Research Department of Chiba University, through the results of the said research, to possess academic ability of the same or a superior level to that of a person possessing a master’s degree or a professional degree.

(a) Persons who have graduated from university.

(b) Persons who have completed a 16-year course of school education in a foreign country.

(c) Persons who have completed a 16-year course of education at schools in the foreign country in question as a consequence of study in Japan of subjects by means of correspondence education provided by foreign schools.

(8) Persons whom the College deems, following individual screening of eligibility for admittance, to possess academic ability of the same or a superior level to that of a person possessing a master’s degree or a professional degree and who are at least 24 years of age by March 2018.

### 3. Screening and approval of eligibility for application

A person wishing to apply on the basis of (4), (6), (7), (8) of “2. Eligibility for Application” will be subject to screening and approval of eligibility for application as follows. However, a person with the qualifications described in (8) who has graduated from a six-year university course involving the study of medicine, dentistry or veterinary science will not be required to receive approval of eligibility for application.

#### (1) Documentation to be submitted

	Documentation to be submitted	Remarks
1	Application for approval of eligibility to apply for an entrance examination	Form prescribed by the Graduate School
2	Employment certificate	Documentation providing evidence of research record issued by a university, research institute, etc.
3	Research results	Form prescribed by the Graduate School
4	Graduation (completion) certificate or certificate of final academic record	A certificate issues by the head of the university (faculty, research department) at which the applicant studied. Applications based on “2. Eligibility for application (4)” requires submission of a university graduation certificate. Applications based on “2. Eligibility for application (6), (7),(8)” require submission of the final academic record.
5	Results certificate	A certificate issued by the university attended (faculty, research department)

#### (2) Period for submission

Arrival between Tuesday, July 4, 2017 and Thursday, July 6, 2017. If brought by hand, documentation will be accepted between 9:00 a.m. and 5:00 p.m.

If mailing, the documentation should be sent by registered mail and the envelope should be marked in red with the words “Contains documentation for screening of eligibility for application for entry to the Doctor Course (3-Year Program) at the Graduate School of Medical

and Pharmaceutical Sciences” and must arrive no later than Thursday, July 6, 2017. Documentation will not be accepted unless it arrives within the period and hours prescribed for submission.

**(3) Place for submission**

Place for submission of applications.

**(4) Notification of results**

The results of screening and approval will be notified directly to the applicant no later than day, Friday, July 21, 2017.

**4. Application procedures**

**(1) Period of acceptance of applications**

Formal application form should be submitted in the appropriate time indicated. Arrival between Tuesday, July 25 ,2017 and Thursday, July 27, 2017. Documentation will be accepted between 9:00 a.m. and 5:00 p.m.

If mailing, the documentation should be sent by registered mail and the envelope should be marked in red with the words “Contains application for entry to the Doctor Course (3-Year Program) at the Graduate School of Medical and Pharmaceutical Sciences” and must arrive no later than Thursday, July 27, 2017.

Documentation will not be accepted until it arrives within the period and hours prescribed for submission.

Note: When submitting an application, please be sure to do so after consulting the professor providing instruction in the field in which you are interested.

**(2) Address for submission of applications:**

Academic Affairs Office, Faculty of Pharmaceutical Sciences, Chiba University, 1-8-1, Inohana, Chuo-ku, Chiba-shi, Chiba, 260-8675

**5. Application documents**

Prospective entrants should submit the following documentation:

	Application documents, etc.	Comments
1	Application form, examination form, photograph form	Forms prescribed by the Graduate School
2	Examination fee: ¥30,000 (to be transferred in the manner here specified)	<p>● Applicants residing in Japan</p> <p>(1) Before applying, fill in the prescribed wire-transfer form (Furikomi Irai-sho), then make the wire-transfer at a nearby bank in Japan, etc. (but not at Yucho Bank). Wire-transfer</p>

	<p><u>Applicants, who passed the final screening for Japanese Government(MONBUKAGAKUSHO/MEXT) Scholarship by the time of application, need not pay the Examination Fee.</u></p>	<p>charges shall be borne by the applicant. Moreover, an ATM (automatic teller machine) may not be used for paying the Examination Fee. The Examination Fee should be paid ahead of the application deadline.</p> <p>(2) Following the wire-transfer, you will receive a wire-transfer certificate , marked “For Affixing (For Submittal to University)” that is to be affixed to the back of Application Form. A certificate that does not have the stamp of the financial institution that handled the transaction will be invalid. Therefore, when you get the certificate, make sure that it has the stamp.</p> <p>(3) If you are going to submit the application documents in person, please wire-transfer the Examination Fee in advance.</p> <p>(4) Payment by charge (credit card) will not be accepted.</p> <p>●Applicants residing abroad</p> <p>The prescribed wire-transfer form (FurikomiIrai-sho) should be accepted only in Japan. If you have no acquaintances in Japan, payment of the Examination Fee should be made by charge (credit card) BEFORE applying as follows:</p> <p>(1) Please visit our website of Japanese version and follow the procedure for the payment. &lt;<a href="http://www.chiba-u.ac.jp/exam/kaigai_kenteiryuu.html">http://www.chiba-u.ac.jp/exam/kaigai_kenteiryuu.html</a>&gt;</p> <p>(2) You will get the Email of Confirmation for payment by charge (credit card) from Chiba University after making payment. You must print out the Email of Confirmation and SEND IT TOGETHER with the Application Form. Academic Affairs Desk (Gakumu) at Faculty of Pharmaceutical Sciences.</p> <p>Note 1 . Check the applicable item for charge (credit card) on the back of Application Form.</p> <p>2 . Payment period is June 19 (Mon.) , 2017 – 5:00 PM July 27 (Thu.) , 2017 Japan time when is also the deadline for the application procedures. You must make a payment by charge (credit card) before applying.</p> <p>3 . About the kind of credit cards available, you can check and view it on the website when you follow the payment procedure.</p> <p>Payment from abroad must be made by charge (credit card) only. “Bank transfer” will not be accepted. If you cannot make a payment by charge (credit card) , please contact Academic Affairs Desk (Gakumu) at Faculty of Pharmaceutical Science. This fee is NOT refundable.</p>
3	<p>Graduation or completion (scheduled) certificate</p>	<p>A certificate issued by the President of the university (department or research institute) from which the applicant has graduated. (Not needed in the case of applicants who are graduates of the School of Medicine of Chiba University, applicants who have completed the Master Course at the Graduate School of Medical and Pharmaceutical Sciences, and applicants who have completed the first part of the Doctor</p>

		Course in the Graduate School of Pharmaceutical Sciences.)
4	Results certificate	A certificate issued by the President of the university (department or research institute) from which the applicant has graduated. (Not needed in the case of applicants who are graduates of the School of Medicine of Chiba University, applicants who have completed the Master Course at the Graduate School of Medical and Pharmaceutical Sciences, and applicants who have completed the first part of the Doctor Course in the Graduate School of Pharmaceutical Sciences.) Applicants who have conferred a degree equivalent to a master's degree in a foreign country should attach a copy of their degree certificate.
5	Master's degree dissertation (only in the case of applicants in the field of Pharmaceutical Sciences)	Persons who have completed or are scheduled to complete a master's course by March 2018 ((1) Outline of Eligibility for Application, Note (2)) should submit one copy of their dissertation. Applicants making submissions in accordance with other classifications should check with the Academic Affairs Office in the Faculty of Pharmaceutical Sciences with regard to the type of documentation they should submit other than a master's degree dissertation.
6	Abstract of the master's degree dissertation (or alternative) (only in the case of applicants in the field of Pharmaceutical Sciences)	Applicants should submit an abstract of their dissertation on A4 paper.
7	Chart of the master's degree dissertation (or alternative) (only in the case of applicants in the field of Pharmaceutical Sciences)	Applicants should submit an abstract of their dissertation on A4 paper together with a maximum of ten tables and figures in triplicate.
8	Photographs (2 copies)	Two copies of a photograph taken within three months before submission of the application (from the waist up, directly facing the camera, bare-headed). The photograph should be 4 cm high and 3 cm wide and be attached to the examination form and the photograph form.
9	Envelope for dispatch of examination form	A long envelope measuring 23.5 cm by 12 cm with clear indication of the sender's name, address and postcode and with an 82-yen stamp attached should be enclosed together with the application. This is not necessary in the case of applicants wishing to study in the field of medicine who submit the documentation by hand.
10	Curriculum vitae (for foreigners) (foreign applicants only)	Form prescribed by the Graduate School of this university.
11	A certificate of residence (foreign applicants who did alien registration only)	A certificate issued by the head of the local municipality indicating term of residence and residential qualification.



12	A copy of passport (foreign applicants only)	A copy of page recording full name and so on.
13	Address sticker	Fill in all sticker with their zip code, address and full name.

## 6. Method of selection

Selection of applicants will be based on a total evaluation including examination of their master's degree dissertations (or equivalent), academic results at the school from which they graduated, Specialized English (pharmaceutical English) , interview, and examination in specialist and related subjects (oral examination).

(a) Examination subjects:

1. Specialized English (pharmaceutical English)
2. Interviews, and Specialist subject and related subjects (oral examination)

(b) Examination schedule

Date	Time	Subject
Tuesday, August 22, 2017	1:30 – 2:30 p.m.	Specialized English (pharmaceutical English)
	3:00 p.m. –	Interviews, and Specialist subject and related subjects (oral examination)

Note 1: English-Mother language dictionary (book-type) is allowed to use. Electronic dictionary and specific dictionary for technical terms are not allowed to use.

Note 2: “Specialist subject and related subjects (oral examination)” will be concerned with the content of the applicant's master's dissertation (or equivalent).

## 7. Place of examination

Faculty of Pharmaceutical Sciences, Chiba University

## 8. Precautions

- (1) Details of the entrance examination will be displayed on the notice board in the Faculty of Pharmaceutical Sciences at 10:00 a.m. on Monday, August 21, 2017.
- (2) Applications may not be accepted unless all the documentation required for application is in place.
- (3) Changes may not be made in documentation following application procedures and examination fees will not be returned.
- (4) Applicants should if possible avoid coming to the university by car.
- (5) An applicant who makes a false declaration on the application documentation, etc. may have

his authorization to join the university cancelled even after he or she has begun his studies.

- (6) Results will not be communicated by means of telegram, telephone, etc.
- (7) Personal information obtained in the process of screening of applicants will be used for the screening of applicants as well as for work related to surveys and research in connection with control and management work, study guidance work, and methods for the selection of applicants, etc.

## 9. Announcement of successful applicants

The successful applicants will be announced at 1:00 p.m. on Monday, September 11, 2017. Results will be posted on the notice board of the Faculty of Pharmaceutical Sciences. Successful applicants will be issued with a pass notification.

## 10. Admission procedures

- (1) Date of admission procedures: From Wednesday, March 14 until Thursday, March 15, 2018.
- (2) Place for execution of admission procedures:  
Faculty of Pharmaceutical Sciences, Chiba University
- (3) Payments required upon admission:

Admission fee	Student Health Mutual Aid Society costs: Membership charge	Student Education and Research Accident and Damage Insurance premium: Membership charge	Total
¥282,000	¥6,000 (valid for three years)	¥3,620 (valid for three years, Pharmaceutical Sciences)	¥291,620

- (a) Admission fee should be paid at admissions procedures.
- (b) Tuition fee (first semester): ¥260,400 (Total ¥520,800 / year)  
Tuition fee may be paid in May for the first semester, and in October for the second semester through bank transfer. The procedure of bank transfer will be announced at applications procedures in March, 2017.

Note: The tuition for the first semester of the second grade should be paid in April 2019.

(If the tuition fees, etc. are revised, the new fees will be applied from the time of revision.)  
Students may if they so wish pay tuition fees for the first semester and the second semester together.

Note: There is a system that allows for exemption from payment of the admission fee and tuition fees. For details, please contact the organization for student support. Tel: +81-43-290-2178

- (c) Student Health Mutual Aid Society costs: Membership charge to be paid at a post office.

(The purpose of this system is to contribute to maintenance of health by means of relief based on mutual aid when a student experiences illness or injury.)

Note: Please consult the organization for student recruitment for further details.  
(The Student Health Mutual Aid Society can be contacted on +81-43-290-2220.)

- (d) Student Education and Research Accident and Damage Insurance premium: Membership charge to be paid at a post office. (Insurance will be provided for injuries incurred as a consequence of unforeseen accidents, etc. occurring during formal tuition, extracurricular activities, school ceremonies or while traveling to or from university.)

Note: Please consult the organization for student recruitment for further details.  
(The Student Health Mutual Aid Society can be contacted on +81-43-290-2162.)

Notes:

1. Applicants who are due to complete a master's course at Chiba University in March 2018 are not required to pay the admission fee.
2. Successful foreign applicants on scholarships provided by the Japanese government (Ministry of Education, Culture, Sports, Science and Technology) are not required to pay the admission and tuition fees.

(4) Scholarship system:

A system of scholarships for graduate students is offered by the Japan Student Services Organization (formerly the Japan Scholarship Foundation). The screening process is based on recommendation to the Japan Student Services Organization (formerly the Japan Scholarship Foundation), following screening of an applicant's academic results, capacity to undertake research, financial situation at home, etc.

- (5) Details of the other admission procedures, including documents to be submitted, will be forwarded directly to successful applicants separately.

## 11. Inquiries concerning examinations

Prospective entrants in the field of Pharmaceutical Sciences: Academic Affairs Office, Faculty of Pharmaceutical Sciences, Chiba University, 1-8-1, Inohana, Chuo-ku, Chiba-shi, Chiba, 260-8675

Tel: +81-43-226-2862

E-mail: yakugaku-in@chiba-u.jp

Inquiries by telephone should be made between 9:00 a.m. and 5:00 p.m. except on weekends and holidays.

Please enclose a stamped-addressed envelope in the case of inquiries by mail.

# Guide to Entrance to the Graduate School of Medical and Pharmaceutical Sciences

## 1. Admission policy

As a graduate school that combines medical and pharmaceutical sciences, the objectives of the Graduate School of Medical and Pharmaceutical Sciences are to cultivate highly advanced research abilities required to engage in independent research activities as researchers in specialist fields relating to medical and pharmaceutical sciences, and cultivate rich academic learning that forms the basis for such research. In addition the objective of the graduate school is to nurture specialist medical staff from a holistic perspective and develop advanced researchers in the life sciences who possess a wealth of knowledge about medical and pharmaceutical sciences.

The Graduate School thus seeks applicants who fall into the following categories:

- 1) People with a wide perspective and a flexible approach underpinned by a rich fund of basic knowledge.
- 2) People with the enthusiasm to serve as responsible leaders of the next generation.
- 3) People aiming to become researchers in the fields of medicine and pharmaceutical sciences with foundations in the life sciences and possessing creativity characterized by a fully international outlook.
- 4) People possessing advanced specialized skills and research abilities with their sights set on becoming outstanding practitioners of advanced medicine with an integrated perspective that enables them to engage in team-based medical treatment.
- 5) People aiming to become researchers and educators in the fields of medicine and pharmaceutical sciences who are able to contribute to the development of pharmaceutical products and to their clinical application.

## 2. Educational courses and tutors, etc.

The Master Course, the Doctor Course (4-Year Program) and the Doctor Course (3-Year Program) of the Graduate School of Medical and Pharmaceutical Sciences consist of the following majors and fields.

### Master Course

Major	Field (course)	Degree obtained
Medical Sciences	Basic medical science course, advanced medical science course, social medicine course	Master of Medical Sciences
General Pharmaceutical Sciences		Master of Pharmaceutical Sciences

### Doctor Course (4-Year Program)

Major	Field (course)	Degree obtained
Frontier Medicine & Pharmacy	<ul style="list-style-type: none"> <li>•Frontier Life Sciences</li> <li>•Immune Regulation and Treatment</li> <li>•Frontier Clinical Medicine and Pharmacy</li> <li>•Frontier Cancer Therapeutics</li> </ul>	Doctor of Philosophy (Medicine) or Doctor of Philosophy (Pharmacy)
Advanced Preventive Medicine		Doctor of Philosophy (Medicine)

### Doctor Course (3-Year Program)

Major	Fields	Degree obtained
Frontier Pharmaceutical Sciences		Doctor of Philosophy (Pharmaceutical Sciences)

\* In the Doctor Course (4-Year Program), either the degree of Doctor of Philosophy (Medicine) or Doctor of Philosophy (**Pharmacy**) can be obtained depending on the credits acquired and the content of the degree dissertation.

\* Please refer to “Research Topics of Instructors in the Graduate School of Medicine” in <http://www.m.chiba-u.ac.jp/research/research.html> and “Research Topics of Instructors in the Graduate School of Pharmaceutical Sciences” in <http://www.p.chiba-u.ac.jp/e-soshiki.html>, respectively, in connection with guidance on academic dissertations.

Note: Inquiries concerning how to apply for the Course should be submitted to Administration group for education and student affairs (Graduate School Office) in the School of Medicine (<http://www.m.chiba-u.ac.jp/e/index.html>) in connection with a major in Medical Sciences and to the Academic Officer in the Faculty of Pharmaceutical Sciences (<http://www.p.chiba-u.ac.jp/e-index.html>) in connection with Pharmaceutical Sciences.

## **3. Conditions for graduation of course and methods of enrollment**

### **(1) Master Course**

#### (a) Conditions for graduation

The candidate should acquire at least 34 credits, receive the necessary guidance on his or her research, and pass the examination of his or her master’s dissertation and the final examination.

#### (b) Methods of enrollment

Recognition of acquisition of credits will be carried out by means of examination or research report, etc.

- 1) A candidate for the degree of Master of Medical Sciences and of Pharmaceutical Sciences must obtain at least 13 and 14 credits, respectively, by attendance at lectures.
- 2) A candidate for the degrees of Master of Medical Sciences and Master of Pharmaceutical Sciences must obtain 16 credits through special experimentation and 4 credits through seminars.

### **(2) Doctor Course (4-Year Program)**

#### (a) Conditions for graduation

The candidate must obtain at least 30 credits and pass examination of his or her doctoral dissertation and a final examination after receiving the necessary research guidance.

#### (b) Methods of enrollment

Recognition of acquisition of credits will be carried out by means of examination or research report, etc.

Methods of enrollment of a candidate for the degree of Doctor of Philosophy (Medicine and Pharmacy):

The candidate must obtain at least 14 credits from the specialization to which he or she belongs, including special research (6 credits), and other credits from any specialization.

### **(3) Doctor Course (3-Year Program)**

#### **(a) Conditions for graduation**

The candidate must obtain at least 18 credits and pass examination of his or her doctoral dissertation and a final examination after receiving the necessary research guidance.

#### **(b) Methods of enrollment**

Recognition of acquisition of credits will be carried out by means of examination or research report, etc.

## **4. Notice concerning introduction of special measures for teaching methods based on Article 14 of the Graduate School Establishment Standards**

In the event that there is a recognized necessity for special education in courses at the Graduate School, based on Article 14 of the Graduate School Establishment Standards, special measures for education shall be approved, which utilize appropriate methods to implement seminars or research guidance at night or at other specified times or periods.

This Graduate School was established for the purpose of promoting the development of researchers with a mastery of their specialty and experts with advanced knowledge in existing fields of medical and pharmaceutical sciences, as well as new areas of medical and pharmaceutical sciences. By implementing these special measures the university aims to increase flexibility of educational methods and create a more conducive environment for learning and taking of classes. Accordingly the university has a policy to actively accept persons who are already active in the field of education and research and persons working on the front lines of knowledge in the private sector.

As these special measures for education are established to respond to individual educational needs and structures, including the taking of lectures and creation of plans for research guidance, they are therefore subject to change in terms of the areas of study to which they are applied as well as the specific situation of each research laboratory or financial year in question. Applicants who wish to avail themselves of these special measures should inquire directly with the professor of the research laboratory to which they wish to apply about the structure in that laboratory for incorporating special measures.